

TIME & TALENT SELECTION (return only this sheet)
2013 - 2014

Please return to school office by April 28. Thank you
PLEASE REVIEW NEXT TWO PAGES FOR CHOICES

FAMILY NAME: _____
RESPONSIBILITY SELECTIONS

Mother _____

Father _____

CATEGORY "A" - Each family MUST sign up for ONE in this category:

1st choice _____

2nd choice _____

(In case 1st choice if filled)

Please indicate day & time you are available, if applicable to your chosen area.
This applies to SCRIP, Hot Lunch

Day _____ **Time** _____

SCRIP Area _____ **Day** _____

Coach/Ass't Coach _____ **Sport** _____

"AND"

CATEGORY "B" - Each family MUST sign up for ONE in Category B

CATEGORY B **1 ST. Choice** _____

(Choose one) **2 ND. Choice** _____

(In case first choice is filled)

Please indicate day & time you are available, if applicable to your chosen area.
This includes: Christmas in October, Valentine Dinner Dance,

Day _____ **Time** _____

Library: ___ Am or ___ Pm Library is on Tuesday

PLEASE MAKE SURE YOU HAVE COMPLETED CATEGORY "A" AND CATEGORY "B"
BEFORE YOU RETURN THIS FORM.

A finalized form will be given to you in the beginning of the school year and coaches will be sent a letter in beginning of May

THANK YOU

RETURN THIS FORM - KEEP OTHER LETTER & FORM FOR YOUR REFERENCE.

TIME & TALENT CATEGORY DESCRIPTIONS
2013 - 2014

PLEASE ENTER YOUR SELECTION ON THE TIME & TALENT SELECTION SHEET ATTACHED ON TOP OF CATEGORIES SHEET. REMEMBER TO INDICATE DAY/TIME WHERE APPLICABLE. DO NOT SEND IN THIS SHEET - KEEP FOR YOUR INFORMATION/RECORDS SO YOU KNOW WHAT YOU VOLUNTEERED FOR. RETURN YOUR SELECTION SHEET BY APRIL 20. THANK YOU.

CATEGORY "A" - FAMILIES MUST SELECT ONE

SCHOOL BOARD - *To be appointed, but please note if you are interested. Includes monthly meeting (on 2nd Monday from August to May). Sits on one sub-committee of Board. Several current memberships are in place and we ask them to return. We will have 2 openings this year*

Leading a Fundraiser

SARRIS CANDY SALE - *Sarris Candy Bar Sale - Fall ~ October
Sarris Easter Sale - Late February*

VALENTINE DINNER DANCE PLANNING COMMITTEE - *Von Cain & I co-chair this committee Dance is February 14, 2014. Be available for 2 meetings to plan decorations, auction, social, etc. and do some of the preparatory work. Meet in October & January*

VALENTINE BASKET /PURSE CLASS CO-CAPTAIN *for silent auction at Valentine Dinner Dance Once again the Class Auction items were a huge success. Co-captains would coordinate planning of a basket /purse/tote with parents in class. We could use some men too in this area to help with some "masculine" type baskets.*

SCRIP HELP

*Committee of workers will be formed to organize and assist with SCRIP program to perform one of listed areas: Monday 9:00-11:00 (twice a month) to count and place orders
Or Thursday 9:00-11:00 (twice a month) place orders in envelope*

HOT LUNCH EXECUTIVE COMMITTEE - *Coordinate schedule, ordering, menu of Hot Lunch program.*

HOT LUNCH PROGRAM WORKER - *work once a month - THIS IS A NEEDED AREA*

Monday, Tuesday, Wednesday, Thursday Friday ~ time 9:00-1:00. Please indicate day you can work. This program is successful due to the hard work of the Hot Lunch Coordinators. Workers are definitely needed to serve the lunches. Everyone truly appreciates this service.

FORENSICS TEAM ASSISTANCE - *Help with Speech and Poetry*

4 days ~ 3:15 - 4:30 - days to be set

SANTA SHOP CO-CHAIR - *work to order and purchase items for Santa Shop/coordinate set-up and worker schedule. Santa shop will be held one day - Friday, December 13. We need 2 co-chairs.*

HOME & SCHOOL COUNCIL

Organization of Home & School events and social parties for children. Meet alternating months with principal. **This is a fun committee.**

ATHLETICS

Coaches must submit their name and follow diocesan guidelines

Virtus Training WPL and attend mandatory Diocesan Coaches Clinic

Complete Diocesan background check as part of Virtus training

Finalization will be made in late April and coaches will be notified.

Concession Stand Coordinator - would purchase supplies and set up for games. Indicate on sign up sheet if you would prefer Fall - Girls' Basketball season or Winter - Boys's Basketball season

NIGHT AT THE RACES PLANNING COMMITTEE

This fund-raiser has turned into a really fun & anticipated evening. We are looking for people to work on a Planning Committee for **Next Year**. Date is Saturday, April 5, 2014 (Saturday due to Lent). **WE NEED SEVERAL NEW PEOPLE ON THIS COMMITTEE AS SOME LEADERS HAVE "GRADUATED"**.

MARKET DAY SORTER

We are in need of Sorters for the Market Day orders to place in boxes upon its arrival. Work once a month (on delivery day) from 1:00-4:00. Market Day Representative is present to supervise and act as cashier. **This is not difficult , but we definitely need help in this area. Dates are: 9/23; 10/21; 11/18; 12/16; 1/27; 2/24; 3/24; 4/28; 5/19; 6/16.**

LIBRARY CO-CHAIR - Coordinate Library programs and details with Mrs. Gossett. Coordinate schedule of workers and assist with ordering with Mrs. Reilly & Grace Gossett, our Library Fairy Godmother! This person/s would coordinate Book Fair too - date for book fair ~ March 7

SIGN CHANGER - Changes outside sign

CATEGORY "B" - FAMILIES MUST SELECT ONE

COMMITTEE MEMBER

Recruitment - meets alternating months during school & Santa Breakfast - Dec. 7

Maintenance - Help with repairs around school ~ summer and/or during school time as needed. Areas include (please note the area in which you can help on your response sheet) ~ Painting, Electrician, Plumber, Heating & AC, General small repairs - odds & ends

Technology - Von Cain leads - meets once a year and assists with technology ideas, planning, purchases, repairs

Effective Schools - meets quarterly after school @ 3:15 - date is set as per schedule of committee members.

PROJECT WORKERS

Valentine Dinner Dance Worker - you can choose to:

Work day of February 12, 13, 14 in set-up, decorations, etc

Work evening of dance - February 14 at White Palace from 5:30-9:00 at ticket table, auction, or dessert table, etc

Tear Down Worker - February 14 at 11:00 PM. This would be at end of dance for about one hour to tear down decorations and put items in boxes. This would be at the White Palace

Santa Shop "Worker" - December 13

Set up and tear down of area where shopping will take place, assist students with their shopping, wrap gifts for students

Library Worker

Work **twice** a month in school library; this will be on a Tuesday. On sign up sheet indicate your preference - AM or PM. Help with book fair.

Athletic Banquet Worker - March 20, 2014

Help set up the gym (arrange & set tables, decorate, etc) on the evening of March 19

Christmas in October Worker - October 11

This project saw much success in its first year and we are happy to continue again for next school year. We will need workers for: the afternoon of October 10 for set up, the morning of October 11 to complete set up and work in kitchen and then the evening of October 11 from 5:00 - 9:00

At Home Worker Committee

This may be a combination of telephone, mailings (helping Mrs. Cain), assisting with counting of Campbells Labels, etc

Summer Painting & Repairs

Help with summer painting or small repairs in classroom - can be done in evening, day or weekends in mid/late June or early July

Night at Races Worker - April 5

Help with set-up for event, kitchen work and assist with program that evening.

Walk-A-Thon Helper - Tentatively scheduled for October 18

Day of event - must be available during school day

Help with younger students and help with student awards and refreshments - Help with the fun & structure of the day